# FILING AN INJUNCTION OR ORDER

Where do you get one?

Visit https://azpoint.azcourts.gov/ to find courts throughout Arizona.

You may file in local courts, Monday through Friday, between the hours of 8:00 AM and 4:30 PM.

- Pima County Superior Court, Clerk's Office, 110 W. Congress, 1st Floor 740-3272
- Pima Consolidated Justice Court 115 N. Church Avenue, 2nd Floor 740-3384
- Pima County Juvenile Court, Clerk's Office 2225 E. Ajo Way 740-4412
- Tucson City Court 103 E. Alameda Street 791-4971

After 4:30 PM weekdays, or at any time on a weekend or holiday, contact the Tucson Police Department (520-791-4444) or the Pima County Sheriff's Department (520-741-4900). **IN CASE OF EMERGENCY, CALL 911** 

# FORMS

Injunction Against Harassment https://www.tucsonaz.gov/files/courts/ PoGeneralPetition.pdf *Guide: www.tucsonaz.gov/files/courts/ POGuideSheet.pdf* 

# **Orders of Protection**

AZPOINT, the Arizona Protective Order Initiation and Notification Tool is available: https://azpoint.azcourts.gov/ *Guide: https://www.tucsonaz.gov/files/courts/ PO\_Order\_of\_Protection\_Guide\_Sheet.pdf*  **RESOURCES** General Student Resources & Support

Student Legal Services http://legal.asua.arizona.edu (520) 621-2782

Survivor Advocacy Program survivoradvocacy.arizona.edu 520) 621-5767

Emerge! – Center Against Domestic Abuse (off-campus) www.emergecenter.org (520) 795-4266

Southern Arizona Center Against Sexual (offcampus) sacasa.org (520) 327-7273

see: equity.arizona.edu for additional resources.

Interim/Immediate University Measures Dean of Students Office www.deanofstudents.arizona.edu

Office of Institutional Equity equity.arizona.edu

Interim measures are steps taken by the University and are independent from legal action. Interim measures can include: No contact orders, temporary emergency housing, changes to class or activity schedules, etc.

# THE UNIVERSITY OF ARIZONA DEAN OF STUDENTS OFFICE

# How Do I Get a Restraining Order In Arizona?



#### WHAT IS A RESTRAINING ORDER?

An Injunction Against Harassment and an Order of Protection are both types of restraining orders. A restraining order is a court order that prohibits someone from contacting or approaching you. The order can only be issued against one person.

# Do I need an Injunction Against Harassment or an Order of Protection?

The type of relationship you have with the person controls which type of order you request.

# INJUNCTION AGAINST HARASSMENT

Applies to: anyone including someone you have dated in the past but not lived with. Issued after a series of harassment; a series is two or more harassing, annoying or alarming acts that have occurred in the past year.

Tip: Record dates of incidents.

# **ORDER OF PROTECTION**

Applies to: someone with whom you share a "family" relationship, a current or previous romantic or sexual partner, or someone you live with or have lived with.

Intended to: prevent acts of domestic violence.

The person must have committed or threatened to commit an act of domestic violence against you or a family member within the last year.

# How do I get one?

- You can start paperwork and search for a court at https://azpoint.azcourts.gov
- You can download and complete the form via the link listed in this pamphlet and take it with you to court, or complete the form given to you by staff at the courthouse.
- After you complete and file the paperwork, you will be scheduled to appear before a judge.
- In an emergency contact police; they can explain the process to receive an immediate order.

#### What information do I need for the paperwork?

The name, date of birth, and address, if known, of the person from whom you are requesting protection (the defendant) and, if possible, any other identifying information.

A safe address and phone number where you may be contacted by the court.

Dates and facts of violence or harassment; your need for the particular order.

#### If the petition is granted by the judge:

Court staff will assist you; they will explain how to "serve" the defendant, which is the procedure by which the defendant receives notice.

The defendant must be served with the injunction or the order before it becomes effective.



#### Are there fees for service?

There is no filing fee for either type type of order.

- Injunction Against Harassment: There is no fee for serving the defendant if the petition arises out of a dating relationship
- Order of Protection: There is no fee for serving the defendant

#### What do you do after service is complete?

- Once an injunction or order has been served, it is important to keep a copy of the injunction or order with you.
- It will be in effect for twelve (12) months; it may be renewed.
- Prior to service provide UAPD a copy and then once the injunction or order has been served give UAPD a copy of the served injunction or order.

What happens if the defendant violates the order or injunction?

#### **IN AN EMERGENCY CALL 911!**

Once the injunction or order is served on the defendant, a violation of the court order is a criminal act.

If the defendant does not follow the terms, then the police should be notified of a violation.